



# Position Description: Advisory Council Member

**Reports to:** Advisory council chairperson; Cathie Myers, humane education director; Tiffani Hill, CVA, volunteer resources manager

**Program:** Best Friends Network Volunteer Program

**Commitment:** One year

**Work Location:** Flexible; this is a telecommuting position

## Goal of the Position

- To provide advice and support the programs and services of the Best Friends Network

## Responsibilities

- Attend monthly meetings
- Participate to the fullest extent during each meeting
- Participate, as time and proximity allow, in service projects and events
- Embrace the mission, vision and values of Best Friends Animal Society
- Advocate the concepts of the Kindness Revolution
- Complete all necessary paperwork and documentation

## Requirements

- Regular access to a computer and the Internet
- Volunteers under the age of 18 must have documented parental consent

## Qualifications

- Basic computer skills
- Ability to work both independently and as part of a team to achieve goals and meet deadlines
- Ability to interact with people of diverse cultures and beliefs
- Professional demeanor
- Must be reliable, organized, flexible and creative
- Familiarity with animal rescue work and/or groups in your region

## Benefits

- Working with like-minded individuals to benefit animals everywhere
- Actively improve animal welfare efforts
- Gain or improve skills in communication and networking
- Recognition from Best Friends staff
- Earn community service hours, if applicable