Report: Foster Express

1. First click "Report Website" under the Reports tab located on the top right of your PetPoint screen.

	a succon			Libertsin	g - manoe - Ca	Report	Website	
Edit - Anim	al					Locatio	on View	
nimal ID's	Animal Info					Incomi	ng Applications	,
30173742 82000402861416	Active Foster - Bio Pending	Glenda - Cat Female - Baby (3 mos less)	or Domest 0 y 2 m pound Bitten: L	tic Medium Hair/M 21 d , DOB: 9/28/2 Jnknown, Danger:	lix - Grey - Solid 2015, Altered: Yes No	s, Size: Small,	Weight: 2.31 WHS HOM	Foster Program er Home - FOS E
Imp To: Outco	me •	Edit • Care/	Services	•				
nimal Search	Express Details	Photos/Videos Pro	ofile Memos	Identifications	Vouchers/Wa	ivers Hold	Is Stage/Location	
Animal Search	Express Details	Photos/Videos Pro	ofile Memos	Identifications	Vouchers/Wa	ivers Hold	Is Stage/Location	
Animal Search Animal Memo Det Memo Number	Express Details	Photos/Videos Pro	ofile Memos	Identifications Si	Vouchers/Wa ubtype Select •	ivers Hold	Is Stage/Location	

2. A list of reports will come up in alphebetical order; scroll down until you see "Foster Express" which is the report you will want to run.

C Attps://report.petpoint.com/Default.aspx?CompanyID=vcKBkpplaGo=&Us	erID=TARcvdhRwwo=	Qſ
- Reports List		
Please Note: When reporting on large amounts of data	eports may need to be run in smaller	
patches. Date From and Date To parameters must be les	s than or equal to 2 calendar years.	
Name	Description	
Adopter Support	Report format is suitable for download only	
Agency		
Agency: Activity		
Agency: Activity Intake Age-Species Crosstab		
Agency: Activity Mail Labels		
Agency: Activity Outcome Age-Species Crosstab		
Agency: Mail Labels		
Agency: Member Mail Labels		
Animal: Care Days Age-Species Crosstab		
Animal: Current Count		
Animal: Daily Count		
Animal: Daily Intake Age-Species Crosstab		
Animal: Daily Management Report		
Animal: Daily Outcome Age-Species Crosstab		
Animal: Duplicate Check		
Animal: Group Crosstab		
Animal: Group Details		
Animal: Intake		
Animal: Intake Age-Species CrossTab		
Animal: Intake Crosstab		
Animal: Intake Crosstab Advanced		

🕻 Edit - Animal	× 🗅 Report List	× 🗅 Report List	🗙 🚺 Starred - Google Drive	🔍 🗑 Foster Case Management 🛛 🗙 🕅 Foster on Deck - Google S 🗶 🤇 🎗 Dec	ember 2015 ×
→ C	report.petpoint.com/D	efault.aspx?CompanyID=vcK	BkppIaGo=&UserID=TARcvdh	Rwwo=	Q ☆ =
Equipment:	Rental				
Euthanasia:	Controlled Sub	stance			
Euthanasia:	History				
Euthanasia:	History Age-Sp	ecies Crosstab			
Euthanasia:	History Crossta	ab Advanced			
Euthanasia:	Pending				
Foster: Cros	stab				
Foster: Deta	<u>uil</u>				
Foster: Expr	ress				
Foster: Anin	nal Extended				
Foster: Curr	ent				
Foster: Mail	Labels				
Foster: Pers	on Detail				
Foster: Pers	on Express				
Foster: Pers	on Extended				
Holding: Cu	rrent				
Holding: His	tory				
Hotline: Cro	<u>sstab</u>				
Hotline: Det	ail				
Hotline: Exp	ress				
Hotline: Exte	ended				
Inventory: It	em Change His	tory			
Inventory: It	em Revenue				
Inventory: It	em Revenue Ex	ktended			
Inventory: O	n-Hand				
Inventory: O	n-Hand History				
Inventory: O	rder History				
Inventory: S	helf Price Tags	sterAnimalExpress&CompanyID=490i	&ReportName=Foster%3a+Express&Use	ID=79298&ReportFolder=1	

- 3. Once you click on "Foster: Express", you will be brought to a page with several fields to populate.
 - a. Select the dates for the previous 7 days
 - b. Select *Based on:* Foster Start Status + Status Date
 - c. Select Based on Status: Completed
 - d. Select Group by: Person ID

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🗲 🔿 C 📓 https://report.petpoint.com/ReportInterface.aspx?reportID=FosterAnimalExpress&CompanyID=	490&ReportName=Foster%3a+Express&UserID=79298&ReportFolder=	1 Q රු 🚍
Foster End Site:	All •	
Based On:	Foster Start Status + Status Date ·	
Based On Status:	Started/In Progress Completed Cancelled Pending & Scheduled	
Based On From:	12/10/2015 12:00 AM	
Based On To:	12/17/2015 11:59 PM	
Group By:	Person ID ·	
Detail/Summary:	Detail Summary	
Show Foster Parent Info in Location Info	۲	
	Submit	

4. Once you submit, you will be brought to the screen that details the report and looks like this:

mups://report.p	erpoint.com/r	veporumentace.asp	creporud=rosterAnimale	quessocompa	пуш=4908скеропм	ame=r0ster%	a+txpressocusefID=7929860K6	shoun-oiget=1						
1 of 2 🕨	DI (4	Find Next 🐱	• 😨										
nt Map	Foste	r Anima	I Express											
AnimalExpress														
5261890	Print Date	tint Date Saturday, December 19, 2015												
8972984	Barameter List													
3107068	Туре		All	Fo	ster Start Age Gr	oup All	1	Based On		Foster Star	t Status + Sta	tus Date		
209669	Species		All		ster Start Altered	Itered All		Based On Dat	e From	12/10/2015	12:00:00 AM	MA 00		
757465	Breed				ster Start Site	All	1	Based On Dat	e To	12/17/2015	11:59:00 PM			
786086	Purebred		Include		ster End Reason Al			Based On Sta	tus	Completed	1			
3786454	Current /	Age Group	All		ster End Age Gro	up All		Outcomed Dir	Directly I	Include				
786682	Current Altered		All	Fo	ster End Altered	All								
	Foster S	tart Reason	All	Fo	oster End Site	All								
		Animal # 🛊	ARN \$	Animal \$	Type ‡	Species ‡	Breed ‡	Color ‡	Gender ‡	Altered	Current	≎ Weight ≎		
		Start Status ‡	Start Date ‡	Start ‡ Reason	Start Site 💲	End \$	End Date 👙	End Reason	End Site	‡ Days ‡	Location :	Sublocation \$		
	E P15261	890			То	otal Animals 1		Unique Animals 1						
	F837798	A30332629		Gretel	Dog	Dog	Shih Tzu/Terrier, Yorkshire	Brown/Tan Black	Silver F	No	3y 15d	14.20 pound		
	l	Completed	12/11/2015 4:03:00 PM	Special Need	ls WHS New York Ave	Pending	1/11/2016 1:38:00 PM		WHS N York Av	ew 7.8 re	Mariana Gallo(703) 966-8282	FOSTER HOME		
	□ P18972	984			То	tal Animals	s 1	Un	ique Anima	ls 1				
	F838810	A25208202		Henry	Cat	Cat	Domestic Shorthair/Mix	Grey	м	Yes	3y 8m 29d			
		Completed	12/15/2015 7:00:00 PM	Special Need	S WHS New York Ave	Pending	2/15/2016 2:55:00 PM		WHS New York Ave	3.7	Elizabeth King(202) 258 4706	FOSTER HOME		
	□ P19768	760			То	tal Animals	s 1	Un	ique Anima	ls 1				
	F837141	A30307764		Girlfriend	Dog	Dog	Terrier, American Pit Bull/M	fix White	F	Yes	1y 18d	44.00 pound		
		Completed	12/11/2015 12:54:00	Special Need	Is WHS New York	Pending	2/9/2016 1:08:00 PM		WHS New	8.0	Sharon	FOSTER		

5. You are able to "export" the report into other formats, such as a PDF or Microsoft Word document, as show below:

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14	4 1	of 2	ÞI -	4	Find Next	.	٢											
Docu	iment Map		Foste	er Anima	I Express	XM	1L file \	with report da	ta									
- Fo	sterAnimal	Express				CS	V (con	nma delimited	1)									
+	P1526189	0	Print Date	Saturday, Decer	mber 19, 2015	PC	F											
+	P1897298	34	D Barama	4 I in 4		Mł	HTML (web archive)										
+	P1976876	60	E Parame	eter List		Ex	cel							315				
+	P2310706	68	Туре		All	TI	FF file		qu	All					Based	On		
+	P2320966	9	Species		All	W	Wort			All					Based	On [Date	From
+	P2375746	5	Breed		All	9	Fos	ster Start Site		All					Based	On [Date	То
+	P2378608	86	Purebree	d	Include		Fos	ster End Reas	on	All					Based	On S	Statu	S
+	P2378645	54	Current	Age Group	All		Fos	ster End Age (Group	All					Outco	med	Direc	tly
+	P2378668	32	Current	Altered	All		Fos	ster End Altere	ed	All								
			Foster S	tart Reason	All		Fos	ster End Site		All								
				Animal #	ARN ‡	Animal Name	\$	Type ‡	Spec	ies ‡	J	Breed 韋			Co	or ‡		Gender
				Start Status	Start Date	<u>Start</u> Reason	\$	Start Site	End State	15	¢ I	End Date	¢		En Rei	<u>i</u> ison	\$	End Site
			□ P15261	890					Total /	Anima	ls '	1				ι	Jniq	ue Anir
			F837798	A30332629		Gretel		Dog	Dog			Shih Tzu/	Terrier, `	Yorkshin	e Bro Bla	own/Ta	an/Sil	ver F
				Completed	12/11/2015 4:03:00 PM	1 Specia	l Needs	WHS New Y Ave	ork Pen	ding		1/11/2016	1:38:00	PM				WHS York

- 6. Once you click on the format that you want, it will immediately open the report in the chosen format for you.
- 7. Report is ready for viewing!